








Covid-19 Protection Framework

Operations & Health & Safety Measures

A range of health and safety mitigations have been put in place to respond to risk at Bizzy Bodz Early Learning Centre for each setting; Green, Orange & Red



Public Health Measures are applied across all CPF settings

Ka hoatu ngā Whakaritenga Hauora Tūmatanui puta noa i ngā whakaritenga CPF katoa

 <p>Vaccination Te Whiwhinga Kano Ārai</p>	 <p>If you are sick - stay home and get tested Mehemea kua māuiui koe - me noho i te kāinga, haere hoki kia whakamātauria</p>	 <p>Basic hygiene Te akuaku taketake</p>	 <p>Contact Tracing Te whaiwhai hoapā</p>	 <p>Physical distancing Ko te noho tawhiti i ētahi atu</p>	 <p>Face coverings Ngā uwahi mata</p>	 <p>Ventilation Te tuku hau</p>
<p>Getting vaccinated is a key step to gain more protection against the virus.</p> <p>From 2 January 2022, only fully vaccinated staff and support people can have contact with children.</p> <p>Ko te ara taketake hei ārai i te wheori ko te whiwhinga kano ārai. Atu i te 2 o Kohitātea/Hānuere 2022, ko ngā kaimahi me te hunga tautoko kua whiwhi kano ārai anake te hunga ka whakaetia kia noho tahi me te tamariki.</p> <p>All vaccination boosters or updated mandates will be met as per MOE requirements and recorded on a vaccination register.</p>	<p>If you have cold, flu or COVID-19 symptoms, stay home. Call your doctor or Healthline on 0800 358 5453 for advice about getting tested.</p> <p>Mehemea he tohu ōu o te maremare, o te rewharewha, o te KOWHEORI-19 rānei, me noho i te kāinga. Waea atu ki tō tākuta, ki Healthline rānei ki 0800 358 5453 mō ngā tohutohu mō te kimi whakamātautau.</p> <p>Any staff or child who arrives or whilst at the centre shows signs any symptoms of Covid will be immediately isolated, parents will be contacted for children and staff will be required to go home.</p>	<p>Basic hygiene measures include good hand hygiene, cough, and sneeze etiquette, avoid touching your face, and regular cleaning of high touch surfaces.</p> <p>Ko ngā ritenga akuaku taketake ko te tiaki i ō ringa kia mā, ko ngā tikanga mō te mare me te tihewa haumarū, kia kua e pā ō ringa ki tō kanohi, kia auau tonu te horoi i ngā papa he rite tonu te pā o te tinana ki aua wāhi.</p>	<p>We are displaying a QR Code posters for the NZ COVID Tracer App for you to sign in with. We also have other contact tracing systems in place, including an attendance register and visitor register.</p> <p>E herea ana ngā ratonga akoranga kōhungahunga kia whakaaria ngā pānui whakaahua Waehere QR, mō te Taupānga NZ COVID Tracer. Waihoki me mātua whai ētahi atu pūnaha whaiwhai hoapā, tae atu ki tētahi puka ingoa kaimahi/ākonga, me tētahi puka manuhiri.</p>	<p>Physical distancing is not required in early learning services between staff and children.</p> <p>Ehara i te mea me noho tawhiti i ētahi atu i ngā wāhi ratonga akoranga kōhungahunga i waenga i ngā kaimahi me ngā tamariki.</p> <p>Parents/Whanau and staff are required to keep 1m apart during drop off and pick up times.</p> <p>Staff where practicable will remain 1m apart.</p> <p>Visitors and contractors to remain 1m from all members of staff and other adults.</p>	<p>Face coverings are not required in early learning services for children.</p> <p>Ehara i te mea me uwahi ngā mata i ngā wāhi ratonga akoranga kōhungahunga i waenga i ngā kaimahi me ngā tamariki.</p> <p>Staff are required to wear a face covering in the centre during Red Phase.</p> <p>Staff have the opportunity to wear a face covering when with the children if they wish during Orange and Green Phase.</p>	<p>Indoor spaces will be well ventilated for example by opening windows, doors, and any vents. If mechanical ventilation is used, make sure the ventilation system is regularly maintained.</p> <p>Te tikanga kia pai rawa te tuku hau i ngā taiwhanga o roto, hei tauira, me huaki ngā matapihi, ngā tatau me ngā putanga hau o taua wāhi. Mehemea e whakamahia ana he mīhini tuku hau, āta tirohia pūpututia te pai o tōna rere.</p>

Case management across all CPF settings

Te whakahaere pānga i ngā whakaritenga CPF katoa

<p> Cases of COVID-19 at Bizzy Bodz will continue to be managed across the framework. We will work with the Ministry of Education, following public health guidance, to identify who else may need to self-isolate and get tested. Contact tracing systems will support this process.</p> <p>Ka whakahaere tonutia ngā pānga o te KOWHEORI-19 i tētahi ratonga akoranga kōhungahunga puta noa i te anga. Ka whai haere tonu ngā ratonga akoranga kōhungahunga me te Tāhuhu o te Mātauranga, i runga anō i ngā aratohu hauora tūmatanui, hei tautuhi ko wai mā anō te hunga tika kia taratahi takitahi, kia whakamātauria hoki. Mā ngā pūnaha whaiwhai hoapā hei tautoko tēnei hātepe.</p> <p>We will contact the Ministry of education if informed of a positive case in our centre, we will follow Managing COVID-19 Public Health tool kit and direction of Public Health.</p> <p>Communication with our community will take place regarding actions that will need to be taken such as self-isolation and testing (in accordance with information provided by the local public health authority and/or the Ministry of Education).</p>	<p> It may no longer be necessary for an early learning service to close automatically when a case has been identified as infectious while in attendance. Detailed guidance will be available to support services to make this decision. The public health measures in place in early learning services mean that approaches to case management can be refined to better reflect the infection risk.</p> <p>E kore pea tētahi ratonga akoranga kōhungahunga e herea kia kati aunoa i ōna tatau, ahakoa kua tautuhitia he panga tuku pokenga i taua ratonga. Ka wātea ētahi aratohu hōhonu hei tautoko i ngā ratonga kia tika ai te whiringa i tēnei take. Mā ngā whakaritenga kua oti te whakapūmau mō ngā ratonga akoranga tuatahi ka taea ngā ritenga mō te whakahaere pānga, whakahaere hoapā te whakamahine, kia hāngai kē atu ki ngā wāhi e rere ai te māuiui nei ki tētahi atu.</p> <p>Decisions to close the centre will be made in conjunction with Ministry of Education and Public Health advice and recognising the impact that having the centre open would have on the public health system and our families.</p>
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	Green: there is almost "normal" social and economic activity while continuing to build health system capability	Orange: actions aim to avoid exponential growth in case numbers with moderate controls in place	Red: action will need to be taken to protect both at-risk people and protect our health system from an unsustainable number of hospitalisations
Operation of Service	<p>All licensed early childhood services are <u>OPEN</u> for on-site education and care</p> <p>Kei te <u>TUWHERA</u> ngā ratonga kōhungahunga katoa mō te akoranga me te tiaki tamariki i roto i ōna whare me ōna wāhi i te taha.</p>	<p>All licensed early childhood services are <u>OPEN</u> for on-site education and care with public health measures in place.</p> <p>Ka <u>TUWHERA</u> ngā ratonga kōhungahunga katoa mehemea ka taea e rātou te kawē i ngā mahi i runga anō i ngā whakaritenga hauora tūmatanui.</p>	<p>All licensed early childhood services are <u>OPEN</u> for on-site education and care with public health measures in place.</p> <p>Ka <u>TUWHERA</u> ngā ratonga kōhungahunga whai raihana katoa mō te akoranga me te tiaki tamariki i roto i ōna whare me ōna wāhi i te taha, mehemea ka taea e rātou te kawē i ngā mahi i runga anō i ngā whakaritenga hauora tūmatanui.</p> <p>Parents/caregivers who can supervise their children at home are encouraged to do so. If required, we will be able to make choices about our capacity to manage attendance.</p>
Face Coverings	<p>Masks are encouraged to be worn at all times when on the premises including pick up and drop off times</p>	<p>Masks are requested to be worn at all times when on the premises including pick up and drop off times</p>	<p>Masks are required to be worn at all times when on the premises including pick up and drop off times.</p>

Non-Essential Visitors	Non-Essential visitors are allowed on site	Limited non-essential visitors on site.	No non-essential visitors on site.
Complex Medical Needs	Resume Normal Operations	<p>Parents of children/tamariki with complex medical needs will need to consider whether it is appropriate for their child to attend early learning. Parents may seek advice from their health professional.</p> <p>Staff who have a higher risk of severe illness will need to seek medical advice on whether or not it is appropriate for them to be onsite and speak with management about next steps. If anyone is recognised as having complex medical needs, they will be checked in with regularly to ensure the plan in place is meeting their needs.</p>	<p>Parents of children/tamariki with complex medical needs will need to consider whether it is appropriate for their child to attend early learning. Parents may seek advice from their health professional.</p> <p>Staff who have a higher risk of severe illness will need to seek medical advice on whether or not it is appropriate for them to be onsite and speak with management about next steps. If anyone is recognised as having complex medical needs, they will be checked in with regularly to ensure the plan in place is meeting their needs.</p>
Contact Tracing & Signage	<p>Any person who enters our site will be required to sign the visitors register</p> <p>QR Codes are available on the fences and building for visitors/parents to sign in</p> <p>There will be posters promoting good practices and COVID protocols</p>	<p>Any person who enters our site will be required to sign the visitors register</p> <p>QR Codes are available on the fences and building for visitors/parents to sign in</p> <p>There will be posters promoting good practices and COVID protocol</p>	<p>Any person who enters our site will be required to sign the visitors register</p> <p>QR Codes are available on the fences and building for visitors/parents to sign in</p> <p>There will be posters promoting good practices and COVID protocol</p>
Fees & Funding	<p>Unless you are a positive case or household contact full charges will still apply.</p> <p>If the centre is required to close you will not be charged during this period.</p> <p>Funding rules will apply largely as usual and have been adapted to support services to operate under the new framework.</p>	<p>Unless you are a positive case or household contact full charges will still apply.</p> <p>If the centre is required to close you will not be charged during this period.</p> <p>Funding rules will apply largely as usual and have been adapted to support services to operate under the new framework.</p>	<p>Unless you are a positive case or household contact full charges will still apply.</p> <p>If the centre is required to close you will not be charged during this period.</p> <p>Funding rules will apply largely as usual and have been adapted to support services to operate under the new framework.</p>

<p>Travel & Meetings</p>	<p>Resume Normal Operations</p>	<p>Team meetings: 1m distance will be maintained for all onsite meetings Staff are encouraged to wear masks if meetings are in person.</p> <p>Travel between regions is allowed at all phases however we will limit Bizzy Bodz staff travelling through different regions</p>	<p>During Red Phase Zoom/Teams meetings will take place where practicable instead of face-to-face meetings, 1m distance will be maintained for all onsite meetings. Staff are required to wear masks if meetings are in person.</p> <p>Travel between regions is allowed at all phases however unless required Bizzy Bodz staff will not travel to different regions</p>
<p>Distance Learning</p>	<p>If parents wish we can provide distance learning to those children who are unable to attend the programme, please speak with our head teacher who will arrange this for you.</p>	<p>If parents wish we can provide distance learning to those children who are unable to attend the programme, please speak with our head teacher who will arrange this for you.</p>	<p>If parents wish we can provide distance learning to those children who are unable to attend the programme, please speak with our head teacher who will arrange this for you.</p>
<p>Pick Up & Drop off</p>	<p>Resume Normal Operations Masks are encouraged to be worn by parents</p>	<p>Can resume as normal but adults remaining 1m apart when picking up and dropping off their child Masks are requested to be worn by parents</p>	<p>Parents are required to wait in their vehicles or stay 1m apart when picking up and dropping off their child Sign in and out will take place at the main gate for parents to use clean pens and discard them as used to then be cleaned by staff Pick-ups and drop offs will be managed outdoors by the gate one at a time Masks are required to be worn by parents</p>
<p>Food</p>	<p>Shared platters can be used, and food can be supplied in accordance with standard good hygiene practices</p>	<p>Children should have separate food and drink containers. Children should not give/take food from each other. Food will be supplied in accordance with standard good hygiene practices Gloves will be worn, and tongs used when providing food</p>	<p>Children should have separate food and drink containers. Children should not give/take food from each other. Food will be supplied in accordance with standard good hygiene practices Gloves will be worn, and tongs used when providing food</p>

Cleaning Hygiene	Resume Normal Operations	<p>Disinfect and clean surfaces regularly, particularly high touch surfaces</p> <p>Sufficient cleaning supplies will be available for more cleaning</p> <p>Increased cleaning during the day will take place, as well as encouraging children to permanently be using best hygiene practices</p> <p>Cleaning schedules will be completed to monitor high touch surfaces</p>	<p>Disinfect and clean surfaces regularly, particularly high touch surfaces</p> <p>Sufficient cleaning supplies will be available for more cleaning</p> <p>Increased cleaning during the day will take place, as well as encouraging children to permanently be using best hygiene practices</p> <p>Cleaning schedules will be completed to monitor high touch surfaces</p>
Toys & Resources	All resources and toys can be	<p>These will be cleaned throughout the day as per the cleaning schedule</p> <p>Toys and resources that cannot be easily cleaned wiped down should be put away</p>	<p>These will be cleaned throughout the day as per the cleaning schedule Toys and resources that cannot be easily cleaned wiped down should be put away</p>
Linen & Laundry	Resume Normal Operations	<p>All laundry will be washed on hot cycles</p> <p>Linen will be allocated to individual children and washed daily</p>	<p>All laundry will be washed on hot cycles</p> <p>Linen will be allocated to individual children and washed daily</p>
Transitions & Tours	Resume Normal Operations	<p>Transition visits and Tours can still take place as essential visitors, however parents are encouraged to maintain 1m distancing from other adults while on site e.g., to settle their child, or to view a service and will need to wear a mask covering and follow contact tracing procedures.</p>	<p>Transition visits and Tours can still take place as essential visitors, however parents are encouraged to maintain 1m distancing from other adults while on site e.g., to settle their child, or to view a service and will need to wear a mask covering and follow contact tracing procedures.</p>
Outdoors	Resume Normal Operations	<p>Where practicable we will utilise the use of the outdoor space as much as possible</p>	<p>Where practicable and as much as possible we will utilise the use of the outdoor space as much as possible</p>
Excursions & Events including birthdays and farewells	<p>Any excursions can resume as normal but will need to meet wider public health measures.</p> <p>Risk assessments will analyse the risk of infection.</p> <p>Any volunteers will need to meet vaccination requirements to assist on excursions.</p>	<p>Any excursions will need to meet wider public health measures.</p> <p>Risk assessments will analyse the risk of infection.</p> <p>Any volunteers will need to meet vaccination requirements to assist on excursions.</p> <p>Events will be limited to prevent further transmission.</p>	<p>No excursions will take place during Red</p> <p>Events will not take place during red to prevent further transmission.</p>

Physical & cultural activities onsite/Playground	Resume Normal Operations	Playgrounds can be used Cultural events will be evaluated based on event requirements.	If the ministry requests bubbles, there will be timetables set for different bubbles to use the play equipment. Playgrounds can be used Cultural events can be celebrated and organised for the children and staff only within the centre.
Communication	Regularly reminding parents/caregivers to update contact information Communication will be sent out via Discover Email, Facebook and other avenues used by Bizzy Bodz	Regularly reminding parents/caregivers to update contact information Communication will be sent out via Discover Email, Facebook and other avenues used by Bizzy Bodz	Regularly reminding parents/caregivers to update contact information Communication will be sent out via Discover Email, Facebook and other avenues used by Bizzy Bodz
Managing emergencies	Resume Normal Operations	The priority in the event of an emergency will be to keep the children and staff safe from threat arising through the emergency event – fire, flood, earthquake etc., rather than expect all COVID-19 public health requirements to be met There will always be sufficient staff onsite to support first aid and emergency response requirements.	The priority in the event of an emergency will be to keep the children and staff safe from threat arising through the emergency event – fire, flood, earthquake etc., rather than expect all COVID-19 public health requirements to be met There will always be sufficient staff onsite to support first aid and emergency response requirements.
Administration Practices	Resume Normal Operations	Processes will be modified with consultation to ensure health & safety requirements can be met and public health guidelines are followed based on requirements listed in this covid protection framework.	Processes will be modified with consultation to ensure health & safety requirements can be met and public health guidelines are followed based on requirements listed in this covid protection framework.
Support Services & Agencies	Only fully vaccinated ministry staff will be allowed on site Includes, MOE, ERO, Police, Fire or Health Staff etc. Staff to be captured in Visitors Log	Only fully vaccinated ministry staff will be allowed on site Includes, MOE, ERO, Police, Fire or Health Staff etc. Staff to be captured in Visitors Log	Only fully vaccinated ministry staff will be allowed on site Includes, MOE, ERO, Police, Fire or Health Staff etc. Staff to be captured in Visitors Log

* This framework may be updated or modified as and when required to meet new COVID-19 Public Health Guidance and Ministry of Health Requirements.